Workshop: Introduction to Thesis and Dissertation Management

Monday 11 July 2016, 9.00 – 12.00

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| 09.00 | Introduction to the workshop |  |
| 09.15 | Interactive session – What do we know already? (Ask each person some questions to set the scene, and maybe write answers on a flipchart)* What format do your students deposit their thesis in (print or e-, or both)
* Where is the metadata for your theses – catalogue/repository/both/…
* Who creates the record? – student/library admin/…
* What metadata system do you use?
* What repository system do you use?
* Who sets the rules about depositing theses? – each uni / national system / the government through open access policies …

*Aim – to find out what level of knowledge the participants have, and their expectation of the workshop; and to illustrate that every situation is different* |  |
| 09.45 | How things work in France and in UK (presentations from each of us)*An overview of two national systems – we could cover areas like:** *Open Access or government policies*
* *typical university system or workflow*
* *national databases/services*
* *how researchers can access theses awarded by UK or French students – including old print theses/digitisation*
* *Preservation*
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| 10.30 | Thesis metadataPresentation based on Hussein’s slides |  |
| 10.50 | The point of view of PhD authors – embargoes, take-down policies, publishing from your thesis, third party copyright*Discussion or presentation* |  |
| 11.10 | Looking ahead – * Multimedia PhDs, managing non-text theses, managing data produced as part of the thesis
* Identifiers – ORCiD and DOI
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| 11.30 | * Useful sources of information
* Questions & answers
* Takeaway actions – what should/will the participants do straightaway to start to manage theses in their institution?
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| 12.00 | Finish |  |